



SHINGLE SPRINGS BAND OF MIWOK INDIANS TRIBAL COURT

P.O. Box 1340, Shingle Springs, CA 95682

Telephone: (530) 698 – 1446

Website: <https://www.shinglespringsrancheria.com/tribal-court/>

PUBLIC GUIDE INFORMATION SHEET

TOPIC: Conservatorships -Duties of a Conservator

What this handout explains. Please read this handout before filling out the Conservatorship forms and agreeing to become a Conservator. At the very latest, please review this handout upon the Court granting your Petition for Conservatorship. If you have questions, please contact the Clerk of the Court or your Tribal Services Advocate. While Court staff cannot provide you with legal advice, staff may be able to provide you with referrals and resources to those who can assist you.

Being a Conservator means having certain duties and responsibilities. If you are interested in becoming a Conservator, you must keep the following in mind:

As a Conservator “of the Estate” you MUST:

- **Open** a Conservator **Account** with a bank if you are given management of the Conservatee’s Per Capita Distributions or Elder’s Stipend;
- **Maintain** an **accounting**/ledger sheet, keep copies of all receipts and all expenses paid using the Conservatee’s Per Capita Distributions or Elder’s Stipend;
- **Attend** all **hearings** about the Conservatorship. As the Conservator, you will receive Notice giving you the time/dates when to appear in Court. You can appear in person or by video/phone unless the Court directs otherwise.

This means you may be ordered to:

- **Make** a **budget** of what the Conservatee can afford to buy and pay for;
- **Pay** the Conservatee’s **bills**;
 - Examples: Paying Conservatee’s food, housing, utilities, transportation, clothing etc
- **Invest** the Conservatee’s **money**;
 - Note: Conservators sometimes consult investment specialists to assist with figuring out how best to invest.
- **Protect** the Conservatee’s **money**;
 - Examples: Watch spending and make sure the money is not being taken by third parties who have no right to the money.
- **Fill out accounting forms** to file with the Court and Tribal Services;
 - Blank forms & instructions are available from the Court and Tribal Services.
- **Answer any questions** that the Court or the Tribal Services Advocate may have about the way you are managing the Conservatee’s money.
 - Tribal Services may have you check in with them regularly and will submit reports to the Court about the check ins. The Court might ask you questions about how you are managing the Conservatee’s Per Capita Distribution money.

As a Conservator “of the Person” you MUST:

- **Provide care and protection** for the Conservatee;



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- Examples: Make sure Conservatee has adequate housing, is getting required medical or behavior care, is getting proper nutrition, has a home heat source in Winter and a cooling source in Summer, etc.
- **Attend all hearings** on the Conservatorship. As the Conservator, you will receive Notice giving you the time/dates when to appear in Court. You can appear in person or by video/phone unless directed otherwise by the Court.

This means you may be ordered to:

- **Make and document arrangements** for the Conservatee's care and protection 24/7;
- **Decide where** the Conservatee **lives**;
- **See to their healthcare, meals, clothing, personal care, housekeeping, transportation and recreation/exercise**; and
- **Answer any questions** the Court or the Tribal Services Advocate may have about the way you are caring for the Conservatee.

Remember A Conservator must:

- Agree to become a Conservator. No one can be forced to become one. If you agree and meet all the requirements, the Court may appoint you as the Conservator;
- Follow all the directions of the Court; and
- Tell the Court if you no longer wish to be a Conservator.

It is a lot of work so before you agree to become a Conservator you should make sure you know what you will be asked to do.

If you have any questions about being a Conservator, or about the conservatorship process in general, contact the Tribal Court Self Help Center.

If you have any questions about how to fill out this form, or about the conservatorship process in general, contact the Tribal Court Self Help Center.

Shingle Springs Band of Miwok Indians
Tribal Court

5281 Honpie Road
Placerville, CA
95667
(530) 698 – 1446

Self Help Center
Open 8-5, M-F
Attorney consultation by appointment only.